How to MERGE Duplicate Author Profiles in SCOPUS

If your publications are spread across two or more Scopus author profiles, you can ask Scopus to merge them so they are grouped together in a single profile.

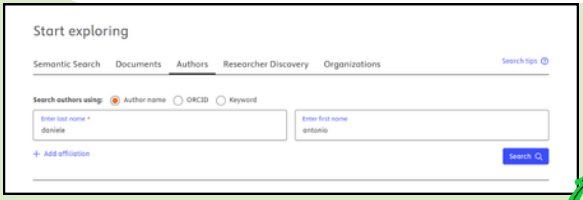
1

FIND YOUR PROFILE

HOW TO REGISTER IN SCOPUS

Access Scopus through the Library E-resources and Databases page and sign in with your usual account.

Then select the **Authors tab** and search for your name.





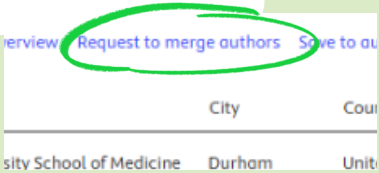
In this example, profiles 6 and 7 contain publications by the same researcher named "Antonio Daniele".

Important! matching names alone are not enough: check the publications associated with each profile before selecting the merging.

2

REQUEST A MERGE

Select the checkboxes next to the profiles that belong to you. Then click "**Request to merge authors**" above the results list.



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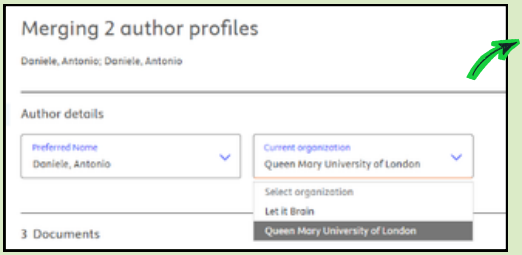
3 REVIEW YOUR INFORMATION

In the next step, select "**Yes, this is my profile**" if you are requesting changes to your own profiles. If you are acting on behalf of another researcher, select "**No, I am requesting changes on behalf of someone else**". Then click "**Continue**".

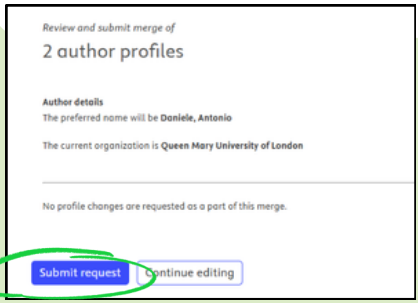


The Author Feedback Wizard lets you choose your **preferred name** and **current affiliation** from the available options.

Before accepting, review the publication list and use "**Remove**" from merge for any documents that are not yours.

4 SUBMIT YOUR REQUEST

Click "**Review request**". Check the summary to make sure that your details and the selected publications are correct. If you need to make changes, select "**Continue editing**". When you are ready, click "**Submit request**".



A **confirmation message** will appear when your request has been received. Keep the request ID in case you need to follow up.

Please note that **the merge is not immediate**. Changes will appear once Scopus has processed your request. The confirmation shown here advises that manual review **can take up to four weeks**.